

4.2.1 Library is automated using Integrated Library Management System (ILMS) and has a digitization facility

Integrated Library Management System (ILMS) at SRMUH

Sr. No.	Particulars
1.	<p>Purchase of LIBSYS & RFID</p> <ul style="list-style-type: none">• Approval Copy• Minutes of meeting of Library Automation Committee• Purchase Order and Invoice

SRMUH/CL/71/2021-22

Date: 16/07/2022

Department of Library

Sub: Request - PO and 100% Advance Payment Approval for Annual Subscription for Automation of Resource Centre LIBSYS of SRMUH Library.

Received the proforma invoice (PRO/2022/LS/0208) for Implementation of Automation of Resource Centre in **(Subscription of Web Centric LSEase Software on Cloud)** Purchase from Libsys Ltd, 631633, Udyog Vihar, Phase V, Gurgaon, Haryana.

Particulars
Annual Subscription for Web Centric LSEase Software on Cloud For (SaaS) for 20,000 records with 3 Concurrent Housekeeping Users and Web OPAC facility for users ILSEase Software on cloud shall have complete scope which includes Acquisition system/ Cataloguing system/ Circulation system, Serial's system, E-books Indexing, System setup, utilities, and comprehensive reports.
Note: Libsys confirms that they shall support library collection for two years from the date of activation irrespective of our library collection size.
Total Amount - Rs.150000.00
Additional Dis - Rs.30000.00
Net Amount - Rs.120000.00
GST 18% - Rs.21600.00
Total Amount (Including GST) Rs.141600.00
Total Amount (Including GST) Rs.141600.00

Enclosed: Committee Approval Copy and minutes of meeting copy.

Requirement: PO and 100% Advance to LIBSYS Ltd, Gurgaon Haryana.

कुलपति कार्यालय
V.C. Office
आयरी संख्या: 5313
Diary No.:
दिनांक: 18-07-2022

Div-5th
16/7/2022
University Librarian

Administrative officer

Registrar

16.7.22

Asst. Registrar (Finance)

Director

(Administration)

Vice Chancellor

SRM UNIVERSITY DELHI-NCR, SONEPAT
REGISTRAR
89976
Diary
16/7/22



18/07/22

SRM UNIVERSITY DELHI -NCR, SONEPAT HARYANA

Department of Library and Information Science

SRMUH/Library/PA-PA-2022-23

Date: 23/05/2022

From: University Librarian	To: Vice - Chancellor
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Subject: (Automation of Resource Center – Central Library)

S.No	Particulars	
1	Automation of Resource Center	RFID Staff Station
2		Self-Check-Out Kiosk (With OPAC Facility)
3		RFID Book Drop

Present Library System: Independent library functions in ERP systems which are not integrated with the existing RFID System consisting of RFID Tags, Gate and Station. We are unable to use the RFID technology properly for the smooth functioning of the library automation. Existing software functions in ERP are not comprehensive and integrated. Report generation is limited. It does not offer any integration with the RFID system. The books are separately discharged through the RFID system, which is not reliable and integrated in real time with the ERP software having library functions.

Proposed Integrated Library System: To increase the efficiency of our library operations, we propose integrated library management software (ILMS) for real-time integration with RFID system. We will use the existing RFID equipment, i.e., RFID Tags, Gates to integrate with basic Web Centric ILMS from LIBSYS is the leading solution for Library automation and has 3000+ libraries using it, including academic institutes, research laboratories, Government Organizations, and public libraries having deployed it for a long time. LIBSYS library offerings include LIBSYS10/LSEase LMS, LSDiscovery, LSRemote and ERMS for subscribed journals and other e-resources, and RFID systems. The solutions offered by LIBSYS are of high quality, better efficiency, and responsiveness.

Proposed system will support biometric technology for member registration and identification on Web Centric LSEase software on Cloud. In addition, I would like to propose additional self service kiosks and book drop facility for modernizing our library. It covers functions in well-built modules, i.e., Acquisition, Cataloguing, Circulation, Serials, along with enriched OPAC. A seamless workflow enables library staff with a powerful tool to manage library operations efficiently. New purchase approvals, collection development, material handling, and host of other functions form an integral

LIBSYS OPAC: a library will be able to address most of the user's queries including linking of 3rd party databases, etc. OPAC makes it easier for patrons to find what they are looking for with features as 'More about the author', 'Shelf Browse' and customizable filters. Its new version comes with personalized dashboard for users having notifications, fine logs, and cart. Features like new additions, saved searches, account status gives personalized access to library resources and help users keep track of items and fine. The responsive interface gives flexibility to access the OPAC from mobiles and tablets.

RFID Staff Station

LSmart-RFID Station consists of a RFID Reader with Pad Antenna (ISO 15693/ISO 18000-3/ISO), and Client Software used to convert a collection to RFID as well as to check-out, check-in and renewal of library tagged items with Web Centric library software.

Self-Check-Out Kiosk (With OPAC Facility)

RFID SCO Kiosk having high quality DuPont Corian enclosure, TAGSYS RFID Kit (ISO 15693 and ISO 18000-3), 22" Touch Screen Monitor (AOC/PHILIPS), 80 MM Thermal Slip Printer (EPSON), Branded CPU (DELL/HP/LENOVO) with Windows10 and Client browser-based software to guide the individuals in checking-out, check-in, renewal facility, integrated with Web Centric software

RFID Book Drop

RFID Book Drop in high quality and finish along with TAGSYS RFID Kit (ISO 15693 and ISO 18000-3), 80MM Thermal Slip Printer (EPSON), 22" Touch Screen Monitor (AOC/PHILIPS), 75-100 Books Aluminium Books Receiving Cart, Branded CPU (Dell/HP/Lenovo) with Windows 10 software and KSmart-browser based client software to guide the individuals in check-in facility integrated with Web Centric software.

If approved, a committee may be formed.

D.V.S. ih
23/5/2021
University Librarian

1. Prof. D.V. Singh
2. Prof. Rakesh Dube
3. Prof. Komal
Aundachya.



WORK ORDER

Supplier Details:		P.O No.	SRMH-ET-WO/Jul/22-23/00179
M/s LIBSYS LTD 631-633, udyog Vihar, Phase-V, Gurgaon, Haryana		Date	21-Jul-2022
Phone: 911244894100		Invoice To	SRM UNIVERSITY, DELHI-NCR, SONEPAT (HARYANA)
Supplier Reference No 19-07-2022		Delivery At	Plot No.39, Rajiv Gandhi Education City, PS.Rai, Sonapat, Haryana 131029
Quotation Received on 19-Jul-2022		G.S.T No.	06AALTS8350E1Z9
Contact Person			
G.S.T No. 06AAACI2300N1ZW			

SI No	Description	Delivery period	Qty	Unit	Price /Unit[Rs.]	Discount /Unit[%]	Tax /Unit	Extra Charges	Total Price [Rs.]
1	Subscriptions(Library software (web centric LSEase software on Cloud)Automation of resource centre in LIBSYS)	21-Jul-2022	1.00	Nos	150000.00	20.00	18.000	0.00	141600.00

Gross Total : 141600.00

Total Purchase Amount : 141600.00

Rupees in Words :Rupees One Lakh Fourty One Thousand Six Hundred only

Terms and Conditions:

Purchase Terms	Software subscription
Payment Terms	100% Advance
P.O. Note	For Library
Supplier's Attention	<p><u>The Products supplied shall be within the frame of following</u></p> <ol style="list-style-type: none"> 1.All supplies / Services must be made against properly authenticated purchase orders. 2.No oral instruction from any one shall be entertained. 3.Proper Goods Received Note must be obtained from Stores / Security when materials are delivered. 4.Ensure with proper acknowledgement that Accountant has accounted your bills within 30 days, failing which your claim for payment will not be entertained at any later date. 5.Supplier shall send statement of accounts to Accounts Department before 7 th of the succeeding month. 6.Discrepancy if any, shall be reported to management through mail to accounts@srmgroup.co.in and admin@srmgroup.co.in within 30days of supply. 7.Quality Can't be compromised. If Quality as agreed is not delivered, no payment will be made for entire order. 8.Every invoice should have, our unique PO number. No two or more purchase orders to be merged in single invoice (For different Po's) <p><u>// BY BOARD OF MANAGEMENT//</u></p>

Report Date: 22-07-2022

SRM UNIVERSITY, DELHI-NCR, SONEPAT (HARYANA)

[Signature]
Prepared By

[Signature]
Checked By

[Signature]
Accounts Department

[Signature]
Recommending Authority

[Signature]
Authorised Signature, Date & Seal



SRM
UNIVERSITY
DELHI-NCR, SONEPAT

SRM UNIVERSITY, DELHI-NCR, SONEPAT (HARYANA)

Plot No.39, Rajiv Gandhi Education City, PS.Rai, Sonapat
Haryana 131029
0130-2203700, 701



WORK ORDER

Supplier Details:			P.O No. SRMH-ET-WO/Jul/22-23/00179		
M/s LIBSYS LTD			Date 21-Jul-2022		
631-633,udyog Vihar, Phase-V, Gurgaon, Haryana			Invoice To SRM UNIVERSITY, DELHI-NCR, SONEPAT (HARYANA)		
Phone: 911244894100			Delivery At Plot No.39, Rajiv Gandhi Education City, PS.Rai, Sonapat, Haryana 131029		
Supplier Reference No 19-07-2022			G.S.T No. 06AALTS8350E1Z9		
Quotation Received on 19-Jul-2022					
Contact Person					
G.S.T No. 06AAACI2300N1ZW					

SI No	Description	Delivery period	Qty	Unit	Price /Unit[Rs.]	Discount /Unit[%]	Tax /Unit	Extra Charges	Total Price [Rs.]
1	Subscriptions(Library software (web centric LSEase software on Cloud)Automation of resource centre in LIBSYS)	21-Jul-2022	1.00	Nos	150000.00	20.00	18.000	0.00	141600.00

Gross Total : 141600.00

Total Purchase Amount : 141600.00

Rupees in Words :Rupees One Lakh Fourty One Thousand Six Hundred only

Terms and Conditions:	
Purchase Terms	Software subscription
Payment Terms	100% Advance
P.O. Note	For Library
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Report Date: 22-07-2022

SRM UNIVERSITY, DELHI-NCR, SONEPAT (HARYANA)

Prepared By *R. Singh*
22/07/22

Checked By *R. Singh*
22/07/22

Accounts Department

Recommending Authority *22/07/22*

Authorised Signature, Date & Seal *San 22.7.22*



SRM
UNIVERSITY
DELHI-NCR, SONEPAT

SRM UNIVERSITY, DELHI-NCR, SONEPAT (HARYANA)

Plot No.39, Rajiv Gandhi Education City, PS.Rai, Sonapat
Haryana 131029
0130-2203700, 701



WORK ORDER

Purchase Order Generated By: R.Priyadharshini

Copy To Asst.Registrar(F&A)

Acknowledged By

Supplier Seal, Signature & Date

Report Date: 22-07-2022

SRM UNIVERSITY, DELHI-NCR, SONEPAT (HARYANA)

R. Priyadharshini
22/7/22
Prepared By

A. Joshi
22/7/22
Checked By

[Signature]
Accounts Department

[Signature]
21/07/22
Recommending Authority

[Signature]
22.7.22
Authorised Signature, Date & Seal

PROFORMA INVOICE

No. PRO/2022/LS/0208

Date: July 14, 2022

The University Librarian
SRM University
Delhi-NCR, 39, Rajiv Gandhi Education City,
Sonapat, Haryana - 131 029

Sub.: Proforma invoice for Subscription of Web Centric LSEase Software on Cloud

S. No.	Description of Item	Amount (Rs.)
1.	Annual Subscription Charges towards Web Centric LSEase software on Cloud (SaaS) for 20,000 records with 3 Concurrent Housekeeping Users and Web OPAC facility for users [LSEase Software on Cloud shall have complete scope which includes Acquisition system, Cataloguing system, Circulation system, Serial's system, E-books Indexing, System setup, utilities, and comprehensive reports]	Rs.1,50,000/-
2.	Additional Services for Web Centric LSEase software on Cloud a. Setup of system parameters as per working of SRM University Library, Sonipat b. System administration of LSEase including software updates. c. Database backup and system maintenance by LSCloud Team. User's support on use of LSEase.	Nil
3.	Charges for onetime data migration from Excel (Bibliographic / Members) to Web Centric LSEase Software	Nil
4.	Onsite Training on Web Centric LSEase software for three days [Option for online @Rs.15,000/-]	Nil
Total Amount		Rs.1,50,000/-
Additional Discount		Rs.30,000/-
Net Amount		Rs.1,20,000/-
GST 18%		Rs.21,600/-
Total Amount (Including GST)		Rs.1,41,600/-

D.V.S. 16/7/2022



Terms and Conditions

- Implementation support.
- Payment: 100% in advance with order.
- Service for the quoted amount will be one year from the date of start of subscription. Subscription to be renewed at the end of year, annually. Discounted rate will be applicable for first two years.
- Renewal: 100% payment in advance, at least 7 days prior to the expiry of last subscription period.
- The services would be stopped automatically if renewal along with payments are not done in advance prior to start of next year.
- Subscription planned for three years and accordingly resources are committed.
- Payment to be made in the name of M/s LIBSYS Ltd.
- *GST extra, currently 18%.
- Quotation Validity: 30 days.
- All support calls will be logged in our customer care portal 'LSCC'. LIBSYS will not encourage Adhoc calls received through telephone / e-mail.
- Web Centric LSEase software have been developed totally in-house and is a proprietary product of LIBSYS Ltd.
- '3-2-1' Backup Strategy is to ensure that data is adequately duplicated and reliably recoverable. Three copies of data are created on at least two different storage media and at least one copy is stored remotely.
- LSEase is deployed on a server cluster environment with secured, automated data backups which include: a) Full Backup, b) Incremental Backup and c) Differential Backup.

GSTIN:06AAACI2300N1ZW

PAN No.: AAACI 2300 N

MSMED Registration No.060181200758

Please make advance payment by Cheque / DD in favor of LIBSYS Ltd. payable at New Delhi. Online payment can also be done to our Canara Bank Account No. 0350256005318 (SWIFT Code: CNRBINBBDGP; NEFT Code: CNRB0000350).

D.V.S-24
16/7/2022



For LIBSYS Ltd.


Authorized Signatory

SRM UNIVERSITY DELHI-NCR, SONEPAT HARYANA

Department of Library and Information Science

Minutes of the Meeting

The Library Automation Committee Meeting held on 12th July 2022 at Library Block.

The following members were present:

1. Prof. (Dr.) D.V.Singh-Chairman
2. Prof. Rakesh Dube- Member
3. Prof. Komal Audichya-Member
4. Mr. Balasundararaj P- Member

The Library Automation Committee took place on 12th July 2022 at 3:00 pm in the Office of Chairman, Library Automation Committee, Library Building.

The Chairman briefed the committee members about the negotiation held on 5th July 2022 with the Libsys representative Mr. Amit Aggarwal.

The committee recommends the Libsys offer and forward to the competent authority for further action.

D-V-S ih
12/7/2022
Prof. D.V.Singh
(Chairman)

RD
Prof. Rakesh Dube
(Member)

K. Audichya
12/7/22
Prof. Komal Audichya
(Member)

B. P.
12/07/22
Mr. Balasundararaj P
(Member)

Approved. Please proceed further.

D-V-S M
Prof. D.V. Singh

San 13.7.22



SRM UNIVERSITY
DELHI-NCR-SONEPAT
LIBRARY / REGISTRAR
Date: 13.7.22

SRM UNIVERSITY DELHI-NCR, SONEPAT HARYANA

Department of Library and Information Science

Minutes of the Meeting

The Library Automation Committee Meeting held on 5th July 2022 at Library Block.

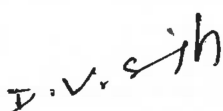
The following members were present:

1. Prof. (Dr.) D.V.Singh-Chairman
2. Mr. Balasunderraj P- Member
3. Mr. Amit Aggarwal- Libsys Representative

Library Management Software (Libsys) negotiation took place on 5th July 2022. Libsys representative Shri Amit Aggarwal clarified doubts/questions raised by the faculty and committee members during the demo of dated 29th June 2022.

On the behalf of the Library Automation Committee Dr.D.V.Singh and Mr.Balasubdarraj, participated in the Negotiation.

Libsys offers the following after negotiation. The copy of the offer is enclosed.


Prof. D.V.Singh
(Chairman)


Mr. Balasunderraj P
Member

-sd-
Mr. Amit Aggarwal
(Libsys Representative)

July 6, 2022

The University Librarian
SRM University
Delhi-NCR, 39, Rajiv Gandhi Education City,
Sonipat, Haryana - 131 029

Sub.: Our proposal for automation of Library at SRM Sonipat

Respected Sir,

This has reference to our negotiation meeting on July 5, 2022 with Dr. D V Singh and Mr. Bala Sundraj for our Web Centric LSEase LMS on Cloud for the automation of SRM Sonipat library. Please find our reply to your queries as raised during demo on June 29, 2022.

Queries	Our Reply
Excluding Saturday/Sunday while taking fine on Tuesday, including Monday.	Available.
Recommendation option along with the alert to person who recommends when book is purchased by the library.	Available.
Option of Cataloging in Dublin Core	Systems supports MARC21 cataloging with RDA. Offers comprehensive cataloging.
Integration with existing ERP (E-Varsity by Firstline Infotech Pvt Ltd, Chennai) for sharing Member data.	We will require exact scope of work and support from ERP application service provider to work out efforts required for the integration.
Alerts for budget utilization to concerned person/department.	Will be provided.
Downloading Articles from public domain (legal/social) and auto indexing.	Option to populate MARC21 records.
Accession no prefixed by copies no. (Ex: C1-00045)	Option to support both Alpha and Numeric Nos.
Alert when there is a hacking of LMS	Cert-in certified application.
Data backups before the end of subscription period	Available.
Providing data when migrating to other software	Available on completion of subscription period of three years.

We are submitting our revised offer for your consideration as per Annex I.

LIBSYS

Proposed Solution

LSEase library management system has a user-friendly interface, which is built on international standards and open technology. It covers functions in well-built modules, i.e., Acquisition, Cataloguing, Circulation, Serials, along with enriched OPAC. A seamless workflow enables library staff with a powerful tool to manage library operations efficiently. New purchase approvals, collection development, material handling, and host of other functions form an integral part of the system. MARC21 interface help Cataloguing on the fly.

Keeping with the latest trends, we have come-up with a new interface for LIBSYS OPAC. With new OPAC a library will be able to address most of the user's queries including linking of 3rd party databases, etc. New OPAC makes it easier for patrons to find what they are looking for with features as 'More about the author', 'Shelf Browse' and customizable filters. The new version comes with personalized dashboard for users having notifications, fine logs, and cart. Features like new additions, saved searches, account status gives personalized access to library resources and help users keep track of items and fine. The responsive interface gives flexibility to access the OPAC from mobiles and tablets.

Advantages of LSEase on Cloud

- **Economical:** There is no capital expenditure involved in maintaining IT infrastructure as required to run today's high-end Web applications. Customer pays as per use based on subscription plan.
- **24X7 Availability:** The user can access applications remotely 24/7 from Anywhere with an uptime of 99.9% as being industry standard.
- **Effective Trouble Shooting:** Beside easy deployment of application, Cloud offers timely maintenance with better turnaround time through a single point of contact.
- **Automatic Software Updates:** The software updates are applied to deployed application as soon as these are available without loss of time.
- **Reliable Database Backups:** Regular and reliable database backup are scheduled and automatically taken on cloud which keeps the customer free from all worries as applications on cloud deployments can recover itself in case of any mishaps.
- **Secured, Scalable & Reliable:** Web application on cloud is secured as not accessible to staff without tough authentication set by service provider. The deployment configuration can be scaled up and down dynamically as per customer's needs with reliability as needed for critical applications.
- **Single Point of Contact:** Customer has to contact only one service provider in case of any problems faced, which results in quick and effective resolution.
- **Better ROI (Return on Investment):** Besides saving on finances, there are many inherent benefits enjoyed by customer as they are not concerned with any day-to-day.

PR

L. Andujya

 10
 11-11-21
 11-11-21

Terms and Conditions

- Implementation support.
- Payment: 100% in advance with order.
- Service for the quoted amount will be one year from the date of start of subscription. Subscription to be renewed at the end of year, annually. Discounted rate will be applicable for first two years.
- Renewal: 100% payment in advance, at least 7 days prior to the expiry of last subscription period.
- The services would be stopped automatically if renewal along with payments are not done in advance prior to start of next year.
- Subscription planned for 3 years and accordingly resources are committed.
- Payment to be made in the name of M/s LIBSYS Ltd.
- *GST extra, currently 18%.
- Quotation Validity: 30 days.
- All support calls will be logged in our customer care portal 'LSCC'. LIBSYS will not encourage Adhoc calls received through telephone / e-mail.
- Web Centric LSEase software have been developed totally in-house and is a proprietary product of LIBSYS Ltd.
- '3-2-1' Backup Strategy is to ensure that data is adequately duplicated and reliably recoverable. Three copies of data are created on at least two different storage media and at least one copy is stored remotely.
- LSEase is deployed on a server cluster environment with secured, automated data backups which include: a) Full Backup, b) Incremental Backup and c) Differential Backup.

AR

D.V.S. in
[Signature]
K. Arundhan



Minutes of the Meeting
Date: 4th July 2022; Time: 4:00 PM

A meeting of the Library Automation Committee, consisting of the following members, was held on 4th July 2022 in the Library Block.


The following members were present during the meeting:

1. Prof. D.V. Singh, Chairman.
2. Prof. Rakesh Dube, Dean Science & Humanities - Member.
3. Prof. Komal Audichya, HoD Law - Member.
4. Mr. Balasunderraj P. -Deputy Manager-ITKM - Co-opted Member

The following points were discussed and decided in the meeting;

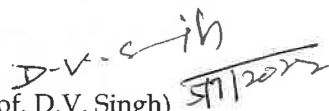
1. The Committee decided that negotiation process be started with the Libsys Software to expedite the
2. The Committee decided that the Chairman Prof D.V. Singh and Mr. Balasunderraj shall invite the Representative of Libsys Software solution and negotiate on behalf of the committee.

The meeting ended with the thanks to the Chair.


(Mr. Balasunderraj P)
Invited Member


(Prof. Komal Audichya)
Member


(Prof Rakesh Dube)
Member


(Prof. D.V. Singh)
Chairman



Minutes of the Meeting
Date: 29th June 2022; Time: 11:00 AM

A meeting of the Library Automation Committee, consisting of the following members, was held on 29th June 2022 at the 5th Floor in the Conference Hall, Engineering Block.

The following members were present during the meeting:

1. Prof. D.V. Singh, Chairman. *D.V. Singh 29/6/2022*
2. Prof. Rakesh Dube, Dean Science & Humanities - Member.
3. Prof. Komal Audichya, HoD Law - Member.
4. Prof. Sanjay Kumar, Invited Member
5. Mr. Balasunderraj P. -Deputy Manager-ITKM - Co-opted Member *Balasunderraj P 29/6/22*
6. Mr. Koushik Chatterjee-Invited Member
7. All Library Staff

1. The meeting was notified and open to all the Faculty members for their valuable contributions
2. The Libsys -Library Management Software representative was present in the Campus for the Live demonstration of the software.
3. The representative of Libsys gave detailed live demonstration of various aspect of the Library operations.
4. Members raised several questions which he explained to their full satisfaction.
5. Mr. Balasunderaj raised certain issues which required to be addressed/ customised according to the requirement of the University. The representative of Libsys assured for compliance.
6. The Committee feels that the Libsys Library Software will be suitable for our University requirements and also recommends that the Minute of Meetings may be sent to the Competent Authority for his due approval to proceed further in this regard.

The meeting ended with the thanks to the Chair.

K. Chatterjee 29/6/2022
(Mr. Koushik Chatterjee)
Invited Member

Balasunderraj P 29/6/22
(Mr. Balasunderraj P)
Co-opted Member

Sanjay Kumar 29/6/2022
(Prof. Sanjay Kumar)
Invited Member

K. Audichya
(Prof. Komal Audichya)
Member

Rakesh Dube
(Prof Rakesh Dube)
Member

D.V. Singh 29/6/2022
(Prof. D.V. Singh)
Chairman

Please proceed further to complete the process.

SRM University Delhi-NCR, Sonapat

(Established under Haryana Private Universities Act 2006 as amended by Act no.8 of 2013)
Plot no-39, Rajiv Gandhi Education City, Post office -P.S Rai, Delhi-NCR, Sonapat-131029,
Haryana

Ph-0130-2203700-08, 2121214/15, Toll free: 1800-180-1216, Website www.srmuniversity.ac.in

02/07/22

12



Minutes of the Meeting

Date: 10th June 2022; Time: 3:00 PM

A meeting of the Library Automation Committee, consisting of the following members, was held on 10th June 2022 in the Central Library:

1. Prof. D.V. Singh, Chairman.
2. Prof. Rakesh Dube, Dean Science & Humanities - Member.
3. Prof. Komal Audichya, HoD Law - Member.
4. Mr. P. Balasunderraj -Deputy Manager-ITKM

The following points were discussed at length:

- X /
1. Approved Hardware & Software specifications for the Library Automation.
 2. Quotations will be invited from the Venders/Suppliers.
 3. Committee decided to acquire Hardware & Software to facilitate visually handicapped students.
 4. The meeting was closed with the Thanks to the Chair.

D.V. Singh
13/6/2022

OR

K. Audichya

-X/ Approved.

Balasunderraj
13/06/22

SRM University Delhi-NCR, Sonapat

(Established under Haryana Private Universities Act 2006 as amended by Act no.8 of 2013)
Plot no-39, Rajiv Gandhi Education City, Post office -P.S Rai, Delhi-NCR, Sonapat-131029,
Haryana

Ph-0130-2203700-08, 2121214/15, Toll free: 1800-180-1216, Website www.srmuniversity.ac.in



Minutes of the Meeting

Date: 26th May 2022; Time: 3:30 PM

A meeting of the Library Automation Committee, consisting of the following members, was held on 26th May 2022 in the Dean's Office, Faculty of Law at 3:30 PM.

1. Prof. D.V. Singh, Chairman.
2. Prof. Rakesh Dube, Dean Science & Humanities - Member.
3. Prof. Komal Audichya, HoD Law - Member.
4. Mr. Balasunderraj P. -Deputy Manager- **ITKM** *D-V-S*

The following points were discussed at length:

1. Libsys (Library Automation) Software is a proprietary software, so we should negotiate with them.
2. Prof. (Dr.) D.V. Singh shall prepare Hardware Technical Specifications, so that quotations can be invited for the same.
3. The committee decided to co-opt for Mr. Balasunderraj P. as an IT expert.
4. The meeting was closed with the Thanks to the Chair.

OK

K. Audichya

D-V-S
26/5/2022

Balasunderraj P.
10/06/22

Please try to complete the automation at the earliest

B
10/6/22



Minutes of the Meeting
Date: 4th July 2022; Time: 4:00 PM

A meeting of the Library Automation Committee, consisting of the following members, was held on 4th July 2022 in the Library Block.

The following members were present during the meeting:

1. Prof. D.V. Singh, Chairman.
2. Prof. Rakesh Dube, Dean Science & Humanities - Member.
3. Prof. Komal Audichya, HoD Law - Member.
4. Mr. Balasunderraj P. -Deputy Manager-ITKM - Co-opted Member

The following points were discussed and decided in the meeting;


1. The Committee decided that negotiation process be started with the Libsys Software to expedite the
2. The Committee decided that the Chairman Prof D.V. Singh and Mr. Balasunderraj shall invite the Representative of Libsys Software solution and negotiate on behalf of the committee.

The meeting ended with the thanks to the Chair.


(Mr. Balasunderraj P)
Invited Member


(Prof. Komal Audichya)
Member


(Prof Rakesh Dube)
Member


(Prof. D.V. Singh)
Chairman

Automation of Resource Center

Present Library System: Independent library functions in ERP system which are not integrated with the existing RFID System consisting of RFID Tags, Gate and Station. We are unable to use the RFID technology properly for the smooth functioning of the library automation. Existing software functions in ERP are not comprehensive and integrated. Report generation is limited. It does not offer any integration with the RFID system. The books are separately discharged through the RFID system, which is not reliable and integrated in real time with the ERP software having library functions.

Proposed Integrated Library System: To increase the efficiency of our library operations, we propose an integrated library management software (ILMS) for real-time integration with RFID system. We will use the existing RFID equipment, i.e., RFID Tags, Gates to integrate with basic Web Centric ILMS from. LIBSYS is the leading solution for Library automation and has 3000+ libraries using it, including academic institutes, research laboratories, Government Organizations, and public libraries having deployed it for a long time. LIBSYS library offerings include LIBSYS10/LSEase LMS, LSDiscovery, LSRemote and ERMS for subscribed journals and other e-resources, and RFID systems. The solutions offered by LIBSYS are high quality, better efficiency, and responsiveness.

Proposed system will support biometric technology for member registration and identification on Web Centric LSEase software on Cloud. In addition, I would like to propose additional self service kiosks and book drop facility for modernizing our SRM library. It covers functions in well-built modules, i.e., Acquisition, Cataloguing, Circulation, Serials, along with enriched OPAC. A seamless workflow enables library staff with a powerful tool to manage library operations efficiently. New purchase approvals, collection development, material handling, and host of other functions form an integral part of the system. MARC21 interface help Cataloguing on the fly.

LIBSYS OPAC: a library will be able to address most of the user's queries including linking of 3rd party databases, etc. OPAC makes it easier for patrons to find what they are looking for with features as 'More about the author', 'Shelf Browse' and customizable filters. Its new version comes with personalized dashboard for users having notifications, fine logs, and cart. Features like new additions, saved searches, account status gives personalized access to library resources and help users keep track of items and fine. The responsive interface gives flexibility to access the OPAC from mobiles and tablets.

D-V-S-11



Dr. D.V. Singh <dvsingh@srmuniversity.ac.in>

Our Proforma Invoice for Web Centric LSease on Cloud @ SRM University Sonipat

Amit <amit@lbsys.co.in>

To: librarian@srmuniversity.ac.in

Cc: dvsingh@srmuniversity.ac.in, moham.n@srmuniversity.ac.in

Fri, Jul 15, 2022 at 5:04 PM

Dear Sir,

This is to confirm we will support your library collection in offered subscription for two years.
[Quoted text hidden]

✓
✓
✓
16/7/22

SRMUH/CL/73/2022-23

Date: 22/08/2022

Department of Library

Sub: Request - PO and 100% Payment Approval for installation of RFID in Central Library.

As per Library Purchase Committee has finalized the Vendor for purchase and installing of RFID Hardware Equipments in Central Library.

Received the Quotation for RFID Implementation from M/S. LIBSYS Ltd, 631633, Udyog Vihar, Phase V, Gurgaon Haryana - 122016 is the lowest.

Company	Item Description	Unit Price	Qty	Amount
LIBSYS Ltd, Gurgoan, Haryana	RFID - Work Station	Rs.140000.00 Less 6 % Discount	2	Rs.2,63,200.00
	Self-Check in (OPAC)	Rs.425000.00 Less 6 % Discount	1	Rs.3,99,500.00
	RFID - Book Drop	Rs.595000.00 Less 6 % Discount	1	Rs.5,59,300.00
	Installation + Training	Rs.75000.00	1	Nil
	Transport Charge	Rs.15000.00	1	Nil
	Total			Rs.12,22,000.00
	GST 18 %			Rs.2,19,960.00
	Total Amount with GST			Rs.14,41,960.00

Enclosed: Committee Approval Copy and minutes of meeting copy.

Requirement: PO and 100% Advance to LIBYS Ltd, Gurgoan Haryana.

D.V.S. Th
22/8/2022
University Librarian

22/08/2022
Asst Registrar- Finance

24/8/2022
Administration Officer

24/08/2022
Director Administration

Samir
Registrar

24.8.22

Basu
Vice - Chancellor

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University Librarian

Asst -Registrar- Finance

Administration Officer

Director Administration

Registrar

Vice - Chancellor

University Librarian



कुलसचिव / REGISTRAR

डायरी / Diary : 101057

दिनांक / Date : 24/8/22



SRM
UNIVERSITY
DELHI-NCR, SONEPAT

SRM UNIVERSITY, DELHI-NCR, SONEPAT (HARYANA)

Plot No.39, Rajiv Gandhi Education City, PS.Rai, Sonapat
Haryana 131029
0130-2203700, 701



PURCHASE ORDER

Supplier Details:

W/s LIBSYS LTD
63-633, Udyog Vihar, Phase-V, Gurgaon, Haryana
Phone: 911244894100
Supplier Reference No 25-08-2022
Quotation Received on 25-Aug-2022
Contact Person
G.S.T No. 06AAACI2300N1ZW

P.O No. SRMH-ET-PUR/Aug/22-23/00198
Date 31-Aug-2022
Invoice To SRM UNIVERSITY, DELHI-NCR, SONEPAT (HARYANA)
Delivery At Plot No.39, Rajiv Gandhi Education City, PS.Rai, Sonapat, Haryana 131029
G.S.T No. 06AALTS8350E1Z9

SI No	Description	Delivery period	Qty	Unit	Price /Unit[Rs.]	Discount /Unit[%]	Tax /Unit	Extra Charges	Total Price [Rs.]
1	RFID-book drop(CENTRAL LIBRARY)	31-Aug-2022	1.00	Units	595000.00	6.00	18.000	0.00	659974.00
2	RFID-Work station(CENTRAL LIBRARY)	31-Aug-2022	2.00	Units	140000.00	6.00	18.000	0.00	310576.00
3	Self-Check in(OPAC)(CENTRAL LIBRARY)	31-Aug-2022	1.00	Units	425000.00	6.00	18.000	0.00	471410.00

Gross Total : 1441960.00

Total Purchase Amount : 1441960.00

Rupees in Words :Rupees Fourteen Lakhs Fourty One Thousand Nine Hundred Sixty only

Terms and Conditions:

Purchase Terms	Materials should be good in condition
Payment Terms	100% Advance
P.O. Note	For Central Library
Supplier's Attention	<p>The Products supplied shall be within the frame of following</p> <ol style="list-style-type: none"> 1.All supplies / Services must be made against properly authenticated purchase orders. 2.No oral instruction from any one shall be entertained. 3.Proper Goods Received Note must be obtained from Stores / Security when materials are delivered. 4.Ensure with proper acknowledgement that Accountant has accounted your bills within 30 days, failing which your claim for payment will not be entertained at any later date. 5.Supplier shall send statement of accounts to Accounts Department before 7 th of the succeeding month. 6.Discrepancy if any, shall be reported to management through mail to accounts@srmgroup.co.in and admin@srmgroup.co.in within 30days of supply. 7.Quality Can't be compromised. If Quality as agreed is not delivered, no payment will be made for entire order. 8.Every invoice should have, our unique PO number. No two or more purchase orders to be merged in single invoice (For different Po's) <p>// BY BOARD OF MANAGEMENT//</p>

Report Date: 31-08-2022

R. Dimpally
31/08/22
Prepared By

R. Dimpally
31/08/22
Checked By

[Signature]
31/08/22
Accounts Department

[Signature]
31/08/22
Recommending Authority

[Signature]
31.8.22
Authorised Signature, Date & Seal

SRM UNIVERSITY, DELHI-NCR, SONEPAT (HARYANA)

Department of Library

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	RFID - Book Drop	Rs.595000.00 Less 6 % Discount	1	Rs.5,59,300.00
	Installation + Training	Rs.75000.00	1	Nil
	Transport Charge	Rs.15000.00	1	Nil
				Rs.12,22,000.00
	Total			
	GST 18 %			Rs.2,19,960.00
	Total Amount with GST			Rs.14,41,960.00

Enclosed: Committee Approval Copy and minutes of meeting copy.

Requirement: PO and 100% Advance to LIBYS Ltd, Gurgoan Haryana.

Dr. S. Jh
22/8/2022

University Librarian

SRM UNIVERSITY DELHI-NCR, SONEPAT HARYANA

Department of Library and Information Science

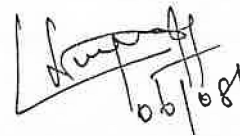
CENTRAL LIBRARY

(Library automation RFID Equipment comparative Statements)

Following items:

Item Description, Unit Price, Qty	Udyogyantra Technology LLP. New Delhi - 77	Go Green Technology Pvt,Ltd - ND -15	LIBSYS Ltd, Gurugram, Haryana
RFID - Work Station - 1	Rs.177500.00	Rs.165000.00	Rs.140000.00
Self-Check in (OPAC) - 1	Rs.465000.00	Rs.480000.00	Rs.425000.00
RFID - Book Drop - 1	Rs.665000.00	Rs.635000.00	Rs.595000.00
Installation + Training	Rs.200000.00	Rs.225000.00	Rs.75000.00
Transport Charge	Rs.20000.00	Rs.10000.00	Rs.15000.00
	1527500.00	1515000.00	1250000.00
GST 18 %	274950.00	272700.00	225000.00
Total Amount	1802450.00	1787700.00	1475000.00

2. V. S. 7h
06/08/2022
University Librarian


06/08/2022
Mr.P. BalaSundararaj
Deputy Manager - ITKM

August 8, 2022

The University Librarian
SRM University
Delhi-NCR, 39, Rajiv Gandhi Education City,
Sonipat, Haryana - 131 029

Sub.: Revised Offer

Ref.: Your enquiry dated 21.07.2022 for Library RFID Hardware and our
quotation dated 22.07.2022

Respected Sir,


As per our negotiation meeting on August 6, 2022, regarding our offer dated
July 22, 2022, for RFID hardware for SRM University, Sonipat. We would like
to confirm the following:

- Charges towards Item No. 4 and Item No. 5 will be Nil.
- In addition, we confirm 6% discount on Item Nos.1-3.

We request you to consider above as our final offer.

Thanking you.

Yours sincerely,
For LIBSYS Ltd.


Amit Agarwal
Corporate Manager
Business Group



August 17, 2022

REVISED QUOTATION F.O.R
SRM University Sonipat

S. No.	Item Description	Unit Price (Rs.)	Qty.	Amount (Rs.)
1.	LSmart-RFID Staff Station along with Biometric Reader including LSmart-Client Software for Tagging / Monitoring / Issue / Return functions and member registration and identification integrated with LMS	Rs.1,40,000/- Less 6% Discount	01	Rs.1,31,600/-
2.	LIBSYS RFID Self-Checkout Kiosk (With OPAC Facility). It includes Kiosk enclosure DuPont Corian, Biometric Reader, TAGSYS RFID Kit, 22" LED Touch Screen Monitor, High Speed Thermal Slip Kiosk Printer, Branded CPU and LSmart-Client software to guide the individuals in checking-out, check-in and renewal facility integrated with LMS.	Rs.4,25,000/- Less 6% Discount	01	Rs.3,99,500/-
3.	LIBSYS RFID Book Drop. It includes Book Drop enclosure designed for 100 Books, TAGSYS RFID Kit, 22" LED Touch Screen Monitor, Branded CPU, 75-100 Books Aluminium Book Receiving Cart with vertically moveable base plate and KSmart-Client software to guide the individuals in check-in and renewal facility integrated with LMS.	Rs.5,95,000/- Less 6% Discount	01	Rs.5,59,300/-
4.	Charges towards installation and two days onsite training on LSmart-RFID System.	Rs.75,000/-	01	Nil
5.	Packaging, Insurance and Freight	Rs.15,000/-	01	Nil
Total Amount W/o GST				Rs.10,90,400/-
*GST 18%				Rs.1,96,272/-
Total Amount (With GST)				Rs.12,86,672/-

4.2.1 Library is automated using Integrated Library Management System (ILMS) and has a digitization facility

Integrated Library Management System (ILMS) at SRMUH

Sr. No.	Particulars	Page No.
1.	Purchase of LIBSYS & RFID <ul style="list-style-type: none"> • Approval Copy • Minutes of meeting of Library Automation Committee • Purchase Order and Invoice 	